



COCHISE COUNTY
ELECTIONS DEPARTMENT
PRECINCT COMMITTEE PERSON FILING PACKET

This pamphlet had been prepared by the Cochise County Elections/Special Districts Office to provide general information to persons seeking election for Precinct Committee Person within Cochise County

Revised August 2017

PRIMARY ELECTION CALENDAR 2018

MONDAY, APRIL 30, 2018	First date for Partisan Primary Candidates to file papers – 120 days (Petitions, Nomination Paper, Affidavit of Qualification and Campaign Finance Laws Statement) (A.R.S. 16-311, 16-314)
WEDNESDAY, MAY 30, 2018	Last date for Partisan Primary Candidates to file papers - 90 days (Petitions, Nomination Paper, Affidavit of Qualification and Campaign Finance Laws Statement) (A.R.S. 16-311, 16-314)
WEDNESDAY, JUNE 13, 2018	Candidates running as a write-in candidate in an election that may be cancelled shall file the nomination paper no later than 76 days before the election (A.R.S. 16-312 (B) 2)
THURSDAY, JULY 19, 2018	Last date for Partisan Primary Candidate to file as a Write-In is no later than 40 days before the election. (A.R.S. 16-312)
MONDAY, JULY 30, 2018	Last day to register to vote in the Primary Election (A.R.S. 16-120)
WEDNESDAY, AUGUST 1, 2018	Early Voting begins for Primary Election (A.R.S. 16-542 (C)(D))
FRIDAY, AUGUST 17, 2018	Last day to request an Early Ballot by mail (A.R.S. 16-542) (E)
FRIDAY, AUGUST 24, 2018	Last day to vote Early at the Recorder's Office (A.R.S. 16-542) (E)
TUESDAY, AUGUST 28, 2018	PRIMARY ELECTION (A.R.S. 16-201)

Signature Requirements:

For a candidate to run for precinct committee person they must have signatures of a minimum of 2% and a maximum of 10% or 10 signatures (whichever is less) of the party voter registration within the precinct the candidate is registered in. A list of precinct committee persons allowed by law per precinct and signature requirements for each precinct will be provided after (March 1st 2018.) (A.R.S. 16-322 A-6)

Write-In Candidate: Must file the candidate's write-in nomination paper no later than 76 days before the election

Precinct Committee Candidate running as a write-in candidate for an office where only one candidate or no candidate has filed a nomination paper and the election may therefore be subject to cancellation and appoint the person or persons who have filed.

PRECINCT COMMITTEE PERSON CANDIDATE FILING CHECKLIST

The candidate filing period for all documents begins **APRIL 30, 2018** at 8:00 a.m. and ends **MAY 30, 2018** by 5:00 p.m. Candidates (or their representatives) must present ALL the necessary paperwork at one time. Candidates will be taken on a first-come, first-serve basis. The Election Department staff processes all nominating papers presented before 5:00 p.m. the same day they are brought in. Please be prepared to wait into the evening, if necessary. Avoid the wait by filing early in the candidate filing period.

1. Nomination Paper, Affidavit of Qualification and Campaign Finance Laws Statement

(All three of these are on a single one-page form)

- ✓ Make sure to answer every question and fill in every blank.
- ✓ Write the candidate's name exactly how he or she wants it to be printed on the ballot. The candidate's last name must appear first. Nicknames are permissible if they do not suggest a title.
- ✓ The candidate must sign the form and have the signature notarized. *

**** The Election staff will notarize forms; free of charge, if the signer presents and signs in the presence of the notary. The signer must present valid and current picture identification***

2. Nomination Petition

- ✓ All petitions must be on letter size paper and copied onto one page, front to back.
- ✓ The candidate must file at least the minimum number of signature required for the office sought and no more than the maximum number. If there are less than the minimum, the Elections Office **cannot** accept the nomination papers.
- ✓ Check to see that the circulator portion on the back of each petition is complete:
Did the circulator print his or her name, residence address, city or town, and county on the back of each petition?
- ✓ Did the circulator sign the back of petition?
- ✓ Check to see that the signature portion of each petition is complete:
- ✓ Is there a date for each signature?
- ✓ Is there an actual residence address including city or town, or a description of the residence location, for each signature?

NOTE: Signatures on petitions are not verified by this office; however, they are subject to challenge. Nomination paper and petitions become public record once filed and are subject to inspection by the public.

ELECTION 2018 – RESOURCES

COCHISE COUNTY ELECTIONS

For: Candidate Packets, Signature Requirements, Candidate Filing and Campaign Finance Filing, Election Day Information

Martha L. Rodriguez – Interim Director

mrodriquez@cochise.az.gov

1415 Melody Lane, Bldg. A

Bisbee, Arizona 85603

(520) 432-8972

1-888-316-8065 Toll Free

COCHISE COUNTY RECORDER

For: Voter Registration Forms, Early Voting Request, Voter Lists, and Maps

David Stevens – Recorder

recorders@cochise.az.gov

1415 Melody Lane Bldg. B

Bisbee, Arizona 85603

(520) 432-8358

1-888-457-4513 Toll Free

SECRETARY OF STATE

For: Statewide Offices, Legislative Offices, Clean Election Information, Campaign Finance Software

Michele Reagan, Secretary of State

www.azsos.gov

Eric Spencer, State Election Director

1700 W. Washington Street 7th Floor

Phoenix, Arizona 85007

(602) 542-8683 – Elections

(877) 843-8683 – Toll Free